

Cliffsend Parish Council

The Village Hall, Foads Lane, Cliffsend, CT12 5JH
Email: clerk@cliffsendpc.org Telephone: 07849 160192
www.cliffsendpc.org



Cliffsend Parish Council Meeting
Tuesday 21st January 2025

Sir or Madam,

You are hereby summoned to attend the Parish Council Meeting on Tuesday 21st January 2025 at 7.30pm, Village Hall, Foads Lane, Cliffsend for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda.

Please be aware that meetings of the Council are recorded. AV recordings are retained only until draft minutes are adopted as a true record.

Alison Willoughby-Browne
Clerk

Note - residents and members of the public are cordially invited as spectators. There is an opportunity for questions to be asked during the meeting (Public Questions). Alternatively, any questions can be submitted to the Clerk prior to the meeting; these will be addressed at the meeting and responded to as soon as possible.

Agenda

- | | |
|-----------------|---|
| 48/24-25 | <u>Welcome and apologies for absence</u> |
| 49/24-25 | <u>Declarations of interest and election of Officer(s)</u> |
| 50/24-25 | <u>Adoption of the minutes of 19th November 2024 as being a true record</u> |
| 51/24-25 | <u>Matters arising from the above minutes</u> |
| 52/24-25 | <u>Working Party & Councillor reports</u> <ul style="list-style-type: none">• County Cllr• District Cllr• Police Officer• Meadow and Open Spaces• Finance• Planning and Highways• Youth• Communication and Events |

53/24-25

Financial Matters

Budget Monitoring: where each line of the Council's budget is compared against the spend to date to identify potential over/underspends etc. Councillors to check bank statement against accounts/verification of bank reconciliation by Councillor.

Payment Schedule - to authorise items of expenditure since the last meeting

RESOLVED: that the following be approved for payment.

January Payments

| Payee | Description | Invoice No | VAT | Ex VAT | Total |
|-------------------------|--------------------------------|-------------|---------------|----------------|----------------|
| Resident | Christmas Fayre 44/24-25 | - | - | 125.00 | 125.00 |
| Air Ambulance | Grant 44/24-25 | - | - | 500.00 | 500.00 |
| Thanet District Council | Estate Fees - Plaque | A7982744 | - | 120.00 | 120.00 |
| E J Clough | Christmas Tree | 1978 | 22.00 | 110.00 | 132.00 |
| NJL BoxGreen | Meadow Cut November | 18582 | 30.00 | 150.00 | 180.00 |
| Cllr Chapman | Travel/Parking Expenses | - | - | 100.55 | 100.55 |
| Clerk | Mobile Phone Top-Up | - | - | 10.00 | 10.00 |
| KALC | Councillor Training x 2 | 11277308123 | 20.00 | 100.00 | 120.00 |
| KALC | Finance for Councillors 14-Nov | E7X94 | 14.00 | - | - |
| Clerk | Councillor Training x 4 | - | 26.16 | 130.72 | 156.88 |
| Total for Month | | | 112.16 | 1346.27 | 1444.43 |

54/24-25

Planning Applications

TPO/TH/24/1420 Land rear of 15 Earlsmead Crescent (English Oak – Fell)

F/TH/24/1282 Land adjacent 1 Mansfield Villas, Windsor Road (erection of 2 x 3 storey semi-detached houses with parking)

55/24-25

Current Topics

Ongoing review of Council procedures

Future events/capital expenditure

Budget/precept for 2025-2026

Parish Council meetings

Allotments

56/24-25

Clerk's Reports

The Clerk to report on any matters that may have arisen since the despatch of this agenda.

57/24-25

Correspondence Received

Air Ambulance Charity – thank you for generous grant donation

Resident – allotment spaces in Cliffsend; to discuss

Resident – volunteer opportunities for Duke of Edinburgh award; to discuss

58/24-25

Public Questions - no decisions made