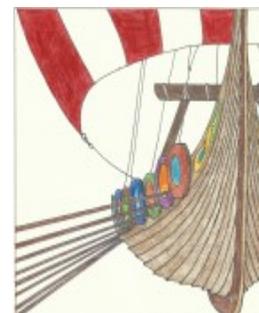


Cliffsend Parish Council

The Village Hall, Foads Lane, Cliffsend, CT12 5JH
Email: clerk@cliffsendpc.org Telephone: 07849 160192
www.cliffsendpc.org



Cliffsend Parish Council Meeting
Tuesday 21st November 2023

Sir or Madam,

You are hereby summoned to attend the Parish Council Meeting on Tuesday 21st November 2023 at 7.30pm, Village Hall, Foads Lane, Cliffsend for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda.

Please be aware that meetings of the Council are recorded. AV recordings are retained only until draft minutes are adopted as a true record.

Alison Willoughby-Browne
Clerk

Note - residents and members of the public are cordially invited as spectators. There is an opportunity for questions to be asked during the meeting (Public Questions). Alternatively, any questions can be submitted to the Clerk prior to the meeting; these will be addressed at the meeting and responded to as soon as possible.

Agenda

- | | |
|----------|---|
| 34/23-24 | <u>Welcome and apologies for absence</u> |
| 35/23-24 | <u>Declarations of interest/Acceptance</u> |
| 36/23-24 | <u>Adoption of the minutes of 19th September 2023 as being a true record</u> |
| 37/23-24 | <u>Matters arising from the above minutes</u> |
| 38/23-24 | <u>Working Party & Councillor reports</u> <ul style="list-style-type: none">• County Cllr• District Cllr• Police Officer• Meadow and Open Spaces• Planning and Highways• Youth• Communication and Events |

39/23-24

Financial Matters

Budget Monitoring: where each line of the Council's budget is compared against the spend to date to identify potential over/underspends. Councillors to check bank statement against accounts, verification of bank reconciliation by Councillor.

Payment Schedule - to authorise items of expenditure since the last meeting
RESOLVED: that the following be approved for payment.

November Payments

Payee	Description	Invoice No	Method	VAT	Ex VAT	Total
Harmer & Sons	Meadow Maintenance	22075	Transfer	20.00	100.00	120.00
Mazars	External Audit	2256328	Transfer	42.00	210.00	252.00
Cllr G Fricker	Meadow gate lock	18931	Transfer	-	22.89	22.89
Cliffsend Arts & Crafts	Hall hire holiday club Dec	-	Transfer	-	20.00	20.00
Harmer & Sons	Meadow Maintenance	22334	Transfer	20.00	100.00	120.00
Cllrs Fricker	Halloween events reimburse	-	Transfer	25.08	309.16	334.24
Cllr J Fricker	Plants for large planters	-	Transfer	11.98	60.00	71.98
Clerk	Toner cartridges	13434	Transfer	-	24.14	24.14
Clerk	Mobile phone top-up	-	Transfer	-	20.00	20.00
Cllr Chapman	Printer cartridges	LA5636578	Transfer	5.25	26.25	31.50
St Laurence-in-Thamet	Document printing	-	Transfer	-	8.00	8.00
KALC	AGM	8270763359	Transfer	1.00	5.00	6.00
Total for Month						

40/23-24

Planning Applications

FH/TH/23/1091 68 Foads Lane (retrospective - single storey conservatory)
F/TH/23/0850 Little Cliffsend Farm (change of use - agriculture to keeping of horses, formation of access routes for horses/agricultural vehicles, sand school, lunge, parking, bunds)
FH/TH/23/1305 59 Foads Hill (front extension and pitched roof to existing garage)
FH/TH/23/1428 Park Ville, Windsor Road (single storey side and upper ground extension)

41/23-24

Current Topics

Risk Management Statement review
Grant Application(s)
Future events
Update on B17 Bomber commemorative display
Meadow maintenance
Update on play area lease/S106
Sea Link project

42/23-24

Clerk's Reports

The Clerk to report on any matters that may have arisen since the despatch of this agenda.

43/23-24

Correspondence Received

Residents – Earlsmead gate/harassment; provided link to Sept draft minutes
Residents – complaints re' excessive noise from event in Village Hall
Resident – information on public consultations; responded
Resident – unaddressed issues with Parkway; CCllr raising at KCC meeting
Resident – advice on memorial bench; referred to TDC

44/23-24

Public Questions - no decisions made