

Cliffsend Parish Council

Financial & General Purposes Committee

Meeting held on 2nd July 2015 at 7.15pm in the Village hall

Present Cllr Alexander, Searle, Fiander, Hovenden & Lyon
Apologies from Cllr Knowles

A Stacey, Clerk, and 1 resident

Meadow Working Party report

Meeting held on 8th June which included a site visit. Weeding around the trees was discussed. Garden services for you have been recommended and **Cllr Searle** has met with him. He quoted £395 for the work surrounding the trees. **Cllr Searle** proposed this quote, seconded **Cllr Alexander**. Resolved to instruct contractor.

Further memorial trees were discussed. **Cllr Searle** proposed further work the trees be undertaken, seconded **Cllr Hovenden**. Resolve to instruct Rob Broadley.

Brambles – a quote has been supplied from Landscape services proposed **Cllr Searle** to cut in September. Seconded **Cllr Hovenden**, All in favour.

Footpath – the PROW team have been contacted and they will contact the asset team discuss relevance.

Plaque estimate is £100-£150. **Cllr Searle** proposed PC contribute £50 towards costs when the family have decided best course of action. Seconded **Cllr Alexander**. All in favour.

Neighbourhood Working Party

Cllr Hovenden advised that 425 forms were returned – 53 % turnout. Aim is to get the work ready by December 2015. Grants are available but we are not in a position to claim them. Volunteers will be inputting data into spreadsheets. Next meeting 14th September. Proposed to continue as a working party until December.

Finance Working Party

Cllr Knowles was adopted as Chair, Budget to be agreed October/November. Budget was discussed. The role of the Responsible Financial Officer. – as per job description. To consider at Sept Parish Council, should be committee as is a permanent meeting. Timetable for considering the council budget 2015/16. October/November 2015. VAT – claimed 6 mthly and before end of March - £300 unaccounted for – needs to be checked. Training – training conference in November. Meadow S106 monies – contact TDC and get balance of Section 106 – Payments missing from 2012? Interest included? KCC Grant – look at £500, on 2012-13.

Cllr Hovenden asked why was Mr Rogers was voted on – not co-opted. **Cllr Alexander** advised that he was co-opted on, not voted on. **Cllr Hovenden** asked for the Co-option need clarifying. **Cllr Lyon** proposed that a lot of time has been spent on looking on historic items, and we should start looking forward, **Seconded Cllr Hovenden** - Three in favour two against. **Cllr Alexander** confirmed that the discrepancies needed looking into.

Meeting closed at 7.38pm