

Cliffsend Parish Council

Cliffsend Village Hall, Foads Lane, Cliffsend, CT12 5JH
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Cliffsend Parish Council Meeting
Wednesday 19th November 2025

Sir or Madam,

You are hereby summoned to attend the Parish Council Meeting on Wednesday 19th November 2025 at 7.00pm, Village Hall, Foads Lane, Cliffsend for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda.

Please be aware that meetings of the Council are recorded. AV recordings are retained only until draft minutes are adopted as a true record.

Alison Willoughby-Browne
Clerk

Note - residents and members of the public are cordially invited as spectators. There is an opportunity for questions to be asked during the meeting (Public Questions). Alternatively, any questions can be submitted to the Clerk prior to the meeting; these will be addressed at the meeting and responded to as soon as possible.

Agenda

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|-----------------|--|
| 34/25-26 | <u>Welcome and apologies for absence</u> |
| 35/25-26 | <u>Declarations of interest and co-option of new Councillor</u> |
| 36/25-26 | <u>Adoption of the minutes of 17th September 2025 as being a true record</u> |
| 37/25-26 | <u>Matters arising from the above minutes</u> |
| 38/25-26 | <u>Reports</u> <ul style="list-style-type: none">• County Councillor• District Councillor• Police Officer |

39/25-26

Financial Matters

Budget Monitoring: where each line of the Council's budget is compared against the spend to date to identify potential over/underspends etc. Councillors to check bank statement against accounts/verification of bank reconciliation by Councillor.

Payment Schedule - to authorise items of expenditure since the last meeting
RESOLVED: that the following be approved for payment.

November Payments

Payee	Description	Invoice No	VAT	Ex VAT	Total
<i>Graham Mills Locksmithing</i>	<i>Removal of Padlock/Replacement</i>	<i>14511</i>	-	<i>95.00</i>	<i>95.00</i>
<i>NJL BoxGreen</i>	<i>Meadow Cut Sep</i>	<i>19873</i>	<i>30.00</i>	<i>150.00</i>	<i>180.00</i>
Cllr Chapman	Travel & Parking KCC Seminar	-	-	44.40	44.40
Cllr Harrison	Travel Expenses	-	-	38.34	38.34
Clerk	Replacement Bulbs	-	-	16.06	16.06
Total for Month			30.00	343.80	373.80

40/25-26

Planning Applications

FH/TH/25/1091 14 Sceales Drive (erection of single storey front extension)
F/TH/25/1146 Land adjacent 16 Canterbury Road West (erection of a two-bed single storey dwelling with associated parking and landscaping)

41/25-26

Current Topics

Ongoing review of Council procedures
Appointment of independent HR/H&S consultancy including virement
Grant applications/Christmas lights expenditure
Update on St Augustine's Cross/Cottington Road development & Sea Link Project
Devolution & Local Government Reform (LGR)

42/25-26

Clerk's Reports

The Clerk to report on any matters that may have arisen since the despatch of this agenda.

43/25-26

Correspondence Received

Resident – repeated concerns re' proposed development Cottington Road
FOI Request – financial/governance; information supplied within timeframe
Resident – formal complaint against Cllr (inconsiderate parking) discussed
Resident – further concerns re' dangerous driving (Sandwich Road); responded

44/25-26

Public Questions - no decisions made