

Cliffsend Parish Council

The Village Hall, Foads Lane, Cliffsend, CT12 5JH
clerkcliffsendpc@gmail.com
website: <https://www.hugofox.com/community/-15862/home/>



Cliffsend Parish Council Meeting
Thursday 21st May 2020

Sir or Madam,

You are hereby summoned to attend the Parish Council meeting on Thursday 21st May 2020 at 7.15pm via Zoom, for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda. This meeting is restricted to 40 minutes.

Alison Willoughby-Browne
Clerk

Note residents and members of the public are cordially invited to submit any questions to the Clerk prior to the meeting; these will be addressed at the meeting and responded to as soon as possible.

Agenda

- 1/20-21 **Welcome and apologies for absence (by existing Chairman)**
- 2/20-21 **Declarations of interest, Election of Officers and confirmation of Working Group Membership**
- 3/20-21 **Adoption of the minutes of 12th March 2020 as being a true record**
- 4/20-21 **Approval of April and May payments and Financial Matters**

Payment Schedule - to authorise items of expenditure since the last meeting
RESOLVED: that the following be approved for payment

April Payments

Payee	Description	Invoice No	Chq No	VAT	Excl VAT	Total
Countrywide	Meadow Maintenance	112298	100918	43.32	216.60	259.92
J Hellyer	Defibrillator Keys	-	100919	-	45.00	45.00
Clerk	April Salary	-	100920	-	409.50	409.50
M Clark	Meadow Sign Repair	-	100921	-	80.00	80.00
Clerk	Expenses -Stamps	-	100922	-	4.56	4.56
Total for Month				43.32	755.66	798.98

May Payments

Payee	Description	Invoice No	Chq No	VAT	Excl VAT	Total
Countrywide	Meadow Maintenance	115445	100923	43.32	216.60	259.92
Clerk	May Salary	-	100924	-	409.50	409.50
Total for Month				43.32	626.10	669.42

5/20-21 **Matters arising from the above minutes**

6/20-21 **Working Party & Councillor Reports**

- County Cllr Report
- District Cllr
- Community Warden/PCSO
- Finance Report
- Meadow Report
- Highways Group Report

7/20-21 **Planning Applications**

F/TH/20/0352 Lord of the Manor
FH/TH/20/0561 17 King Arthur Road

8/20-21 **Current Topics**

Ongoing review of Council procedures
Update on defibrillator
Update on Bakers Field S106 monies
Orbit Housing proposed development
Update on R/TH/20/0171 Land East of 40 Canterbury Road West
Update on Sportsman Inn appeal
Update on minutes of Meadow Project (2007)
Update on Southern Water (including Bench)
Update on Banking Arrangements

9/20-21 **Clerk's Reports**

The Clerk to report on any matters that may have arisen since the despatch of this agenda.

10/20-21 **Correspondence Received**

11/20-21 **Public Questions – no decisions made**

Next scheduled meeting – TBA

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