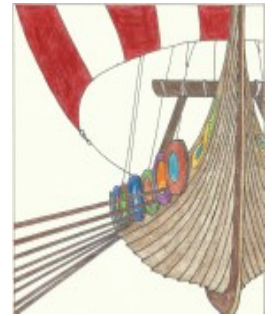


Cliffsend Parish Council

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Minutes of the Parish Council Meeting

Held on Tuesday 19th November 2024 at 7.30pm in the Village Hall.

Meetings of the Council are recorded. AV recordings are retained only until draft minutes are adopted as a true record.

Present – Cllr Chapman (Chair), Cllr Harrison, Cllr Wilkinson, Cllr Corr, Alison Willoughby-Browne (Clerk), DCllr Rogers, 1 member of the public.

- 37/24-25 Welcome and apologies for absence** - Cllr Chapman welcomed those present and indicated emergency exits. Apologies received from County Cllr Shonk, District Cllr Davis and Police Officer.
- 38/24-25 Declarations of interest and co-option of new Councillors** - no declarations of interest. District Councillor Brenda Rogers was proposed by Cllr Chapman, seconded by Cllr Wilkinson, all were in favour. Cllr Rogers read and signed the Declaration of Acceptance, countersigned by Clerk, and was welcomed. Cllr Chapman proposed that District Councillor John Davis be co-opted (*in absentia*) which prompted much discussion. Cllr Corr checked whether Cllr Davis had given his permission, Cllr Chapman confirmed. Seconded by Cllr Wilkinson, all in favour. *The Parish Council gave leave for a later return.* Cllr Chapman stated that the Declaration of Acceptance should be done as soon as conveniently possible for person concerned, to be read and signed (*ideally at next meeting*).
- 39/24-25 Adoption of the minutes of 17th September and 9th October 2024 as being true records** - 17th September - Cllr Wilkinson proposed, seconded by Cllr Chapman, motion carried. 9th October – Cllr Wilkinson proposed, seconded by Cllr Harrison, all in favour. Chairman signed the minutes as a true record.
- 40/24-25 Matters arising from the above minutes** - none other than to be discussed.
- 41/24-25 Working Party & Councillor Reports** -

County Councillor – CCllr Shonk was attending a TDC meeting, had sent apologies.

District Councillor – Cllr Rogers – although should have attended TDC meeting felt she should be at Parish Council meeting as being co-opted; DCllr Davis at TDC - important as supporting throwing out the Local Plan and writing a new one, much concern over the building works going on in Cliffsend and more generally in Thanet. District Councillors will be checking all applications and as soon as anything for Cliffsend will be addressing.

Police Officer – invited to meeting, sent apologies. Cllr Corr offered to act as liaison.

Meadow and Open Spaces – Cllr Wilkinson – had looked at area where tree disputed, **to investigate further and take photos to show resident.** The tree is beyond the wire fencing of meadow and landowner confirmed that he hadn't planted any conifers. Cllr Harrison had visited resident to view from garden, unable to reach boundary. Chair - residents had queried when cover would go on Viking Ship, will be done in next 2-3 weeks. 60 whips delivered to Clerk, free from Woodland Trust, to be planted in village.

Clerk had contacted BAM Nuttall about trees on Earlsmead green to see if covered by Biodiversity Net Gain requirements. The Tree Officer from TDC felt that the trees had been planted too close to the mature trees and he would like each tree moved forward by 3ft. TDC don't want to move them and questionable whether they would survive. Cllr Chapman questioned who had put them there in the first place - Parish Council/Tree Officer/landscape contractor for BAM Nuttall had

decided on positioning, many people involved from start of project – and whether planted under guidance from TDC and now they are saying in wrong place; Tree Officer wasn't present when planted. Cllr Rogers suggested that the Tree Officer had now left TDC, to confirm. Maybe new Officer would have a different idea?

Planning and Highways – Cllr Chapman; finally had a reply from our MP re' Sea Link, Clerk to publish. MP believes that National Grid need to think again and that the project shouldn't be going ahead in its present form. A larger conversation is needed about how can deliver all infrastructure projects like this one, without environmental impact. Cllr Chapman contacted Planning Inspectorate re' Monson Homes appeal - appeal type changed from written to a hearing - we haven't been notified of this significant change, case officer emailed. Cllr Rogers had met with TDC Planning Officer who thought that the result was due in any time, apparently the Inspectorate had asked the developer whether they wanted a hearing and developer had said 'no', had taken further advice? Cllr Corr raised the overgrowth on Cottington Road, narrowing highway - already cut back this year by KCC, responsibility partly with house owners but road would have to be closed for residents to cut back safely.

Youth – before the meeting the organiser of youth club gave an update: proving very successful, 26 children from the village are attending.

Communication and Events – Cllr Harrison spoke about the additional tableaux she made for Remembrance, she was very grateful for the support offered by Jamie Cox & Son (carpenters). Cllr Rogers praised the figures and her work. Cllr Harrison had researched entertainment for VE Day 80 – May 2025. We need to start preparing well ahead for a special event, suggested in meadow. Cllrs Chapman and Harrison attended the Remembrance Day service at St George's Church in Ramsgate. Cllr Harrison suggested that in the future we should do something in the village. 1st December 2pm – unveiling of B17 Bomber memorial plaque on Hugin's Green, Kingsheath Construction have been working on the installation of the lectern for which we are grateful.

42/24-25 Financial Matters -

Budget Monitoring – 2nd Quarter, bank balance at 30th September 2024 - £58,229.12. End of October balance - £56,027.25. Cllrs had checked the bank statement against accounts and the current budget was compared with spend-to-date and forecast spend. Cllr Corr had verified that the accounts reconciled with bank statement. Proposed by Cllr Harrison, seconded by Cllr Chapman, all in favour.

All Cllrs had checked the payment schedule with supporting paperwork (circulated electronically). Cllr Harrison proposed acceptance of payments, seconded by Cllr Wilkinson, motion carried. Contractual payments; Clerk's salary, bought-in services. Italicised already paid.

November Payments

Payee	Description	Invoice No	VAT	Ex VAT	Total
<i>Ost Centingas Living History</i>	<i>Hugin Celebration</i>	<i>0024</i>	-	<i>500.00</i>	<i>500.00</i>
<i>Forvis Mazars</i>	<i>External Audit</i>	<i>2415616</i>	<i>42.00</i>	<i>210.00</i>	<i>252.00</i>
<i>Cliffsend Village Hall</i>	<i>Youth Club Grant</i>	-	-	<i>200.00</i>	<i>200.00</i>
KALC	<i>Standards Conference 10-Oct</i>	<i>10585110289</i>	<i>14.00</i>	<i>70.00</i>	<i>84.00</i>
KALC	<i>Advanced Planning 17-Oct</i>	<i>10341293309</i>	<i>10.00</i>	<i>50.00</i>	<i>60.00</i>
Clerk	Parking Fee – Parish Forum	-	-	5.40	5.40
Clerk	Mobile Phone Top-Ups	-	-	40.00	40.00
Cllr Harrison	Travel Expenses	-	-	15.20	15.20
Cllr Harrison	Remembrance Expenses	2411-014034/5256	5.19	25.95	31.14
KALC	AGM x 3 Councillors 30-Nov	11017297973	4.80	24.00	28.80
KALC	Finance for Councillors 14-Nov	E7X94	-	70.00	70.00
St Laurence-in-Thamet	Printing	-	-	2.80	2.80
Total for Month			75.99	1213.35	1289.34

43/24-25 Planning Applications -

FH/TH/24/1138 1 Clive Road (erection of single storey side extension and outbuilding)

TPO/TH/24/1136 4 Old Hall Drive (tree fell)

FH/TH/24/0704 51 Foads Hill (erection of single storey extension & porch, roof alterations)

F/TH/24/1254 Salty Seal, Pegwell Bay Country Park (installation of 2 storage containers and free-standing cover, retrospective)

FH/TH/24/1233 17 Foads Hill (erection of single storey rear extension)

No decision made on first two listed and final, third granted permission. In support of Salty Seal application as an asset to village. Cllr Rogers will feedback to TDC.

44/24-25

Current Topics -

Ongoing review of Council procedures – Risk Management Statement – to update before re-uploading to website, regularly reviewed for emerging risks - no new risks identified. Proposed for acceptance by Cllr Chapman, seconded by Cllr Wilkinson, all in favour.

Christmas tree – whether we are going to fund Christmas tree this year - £110 plus VAT, Cllr Wilkinson asked what was paid last year - £250, Cllr Harrison had telephoned 10 companies for quotes. Cllr Chapman proposed, seconded by Cllr Wilkinson, all in agreement.

Grant applications – 1. £125 Father Christmas fayre gifts, anything left over goes to Salvation Army – proposed by Cllr Chapman, seconded by Cllr Wilkinson, unanimous. 2. Air Ambulance - grant application for £500, or less. Cllr Corr proposed £500 because of recent road traffic collision, only charity that we can think of that could be a benefit to anyone in this village. Cllrs Harrison and Wilkinson suggested £250. Chair explained the motion was for £500, seconded by Cllr Rogers, three in favour, two against, motion carried.

S106 play area equipment – historic debate, much information had been circulated before meeting. A long discussion was held regarding the funding expenditure and how to propose. TDC had provided a quotation for three pieces of cardio equipment (cross trainer, static bike, arm bike) and new goals, they will install and remove old multi-games posts for free. Cllr Chapman had consulted with youth at club and they had asked for markings on court. Clerk suggested three quotations be obtained for markings as quote received seemed excessive, equipment covered by S106 monies, according to TDC. Decision needed to be made as equipment needed to be ordered and S106 monies spent by March 2025. Cllr Harrison asked for the Clerk to be given a vote. Chair said this was not proper practice, so was not allowed. Cllr Chapman proposed the purchase of three pieces of equipment, goals and line markings, seconded by Cllr Corr, three abstentions, motion carried.

Siting of storage container – Cllrs and Clerk met with owner of Marjorie Chapman meadow. Discussed options of siting a container, container itself, accessibility and ground levelling. 1st choice - corner of meadow behind Village Hall. Cllr Harrison to look at accessibility and levelling of ground, Cllr Wilkinson ventilation to avoid deterioration of contents. Landowner felt that a 10ft container might be best, a second if necessary. Cllr Corr questioned whether a container was the right option, items for storage such as marquee, generator, PA system could be damaged in a damp container. Chair - further investigation and discussion needed - should it be a container, insulation so contents don't rot, where should it be sited?

45/24-25

Clerk's Reports -

- Request to make sure DPI information up-to-date.
- To introduce new member of working part when he is able to attend meeting.
- Payment required for surveyor's fee for plaque (£120) legal fees waived, documentation sent to TDC.

46/24-25

Correspondence Received -

- Resident – missing slow-hedgehog signs; to replace those that are missing.
- Local Government Boundary Commission – draft recommendations, to publish.
- Resident – mosquito checks; TDC have secured consent from Natural England and Kent Wildlife Trust to permit the treatment of mosquitoes at Pegwell Bay, if necessary.
- Resident – fallen post garage car park; informed TDC.
- Hall Management – Christmas tree; discussed.
- Lithium-ion Batteries Campaign – update; Govt has now produced its own bill - The Product Registration and Metrology Bill, negates need to campaign further.

47/24-25

Public Questions - none.