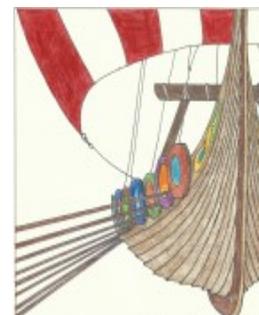


Cliffsend Parish Council

The Village Hall, Foads Lane, Cliffsend, CT12 5JH
Email: clerk@cliffsendpc.org Telephone: 07849 160192
www.cliffsendpc.org



Cliffsend Parish Council Meeting
Tuesday 16th July 2024

Sir or Madam,

You are hereby summoned to attend the Parish Council Meeting on Tuesday 16th July 2024 at 7.30pm, Village Hall, Foads Lane, Cliffsend for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda.

Please be aware that meetings of the Council are recorded. AV recordings are retained only until draft minutes are adopted as a true record.

Alison Willoughby-Browne
Clerk

Note - residents and members of the public are cordially invited as spectators. There is an opportunity for questions to be asked during the meeting (Public Questions). Alternatively, any questions can be submitted to the Clerk prior to the meeting; these will be addressed at the meeting and responded to as soon as possible.

Agenda

- | | |
|----------|---|
| 12/24-25 | <u>Welcome and apologies for absence</u> |
| 13/24-25 | <u>Declarations of interest</u> |
| 14/24-25 | <u>Adoption of the minutes of 28th May 2024 as being a true record</u> |
| 15/24-25 | <u>Matters arising from the above minutes</u> |
| 16/24-25 | <u>Working Party & Councillor reports</u> <ul style="list-style-type: none">• County Cllr• District Cllr• Police Officer• Meadow and Open Spaces• Planning and Highways• Youth• Communication and Events |

17/24-25

Financial Matters

Budget Monitoring: where each line of the Council's budget is compared against the spend to date to identify potential over/underspends etc. Councillors to check bank statement against accounts/verification of bank reconciliation by Councillor.

Payment Schedule - to authorise items of expenditure since the last meeting
RESOLVED: that the following be approved for payment.

July Payments

Payee	Description	Invoice No	Method	VAT	Ex VAT	Total
Poplett Taylor Consulting Ltd	Internal Audit	PTCPC286	Transfer	-	360.00	360.00
Cllr J Fricker	Hugin Celebration	-	Transfer	-	16.50	16.50
Clerk	PA System	864702	Transfer	48.83	244.16	292.99
Clerk	D-Day Fish and Chips	-	Transfer	-	272.00	272.00
TDC	TDC Land Hire	00790-TDC-311	Transfer	-	301.00	301.00
Boxgreen Landscapes Ltd	Meadow Mows - May	8897	Transfer	28.00	140.00	168.00
Challenge Packaging Ltd	Hugin Celebration	S/O573441	Transfer	16.00	80.00	96.00
Clerk	Phone Battery	-	Transfer	-	20.00	20.00
Clerk	D-Day Expenses	-	Transfer	-	5.90	5.90
Clerk	Insulating Tape	302040	Transfer	1.50	7.49	8.99
Clerk	Mobile Phone Top-Up	-	Transfer	-	20.00	20.00
Clerk	Fire Extinguisher	31884	Transfer	2.83	14.16	16.99
Clerk	First Aid Kit	245449	Transfer	2.70	13.49	16.19
Cllr G Fricker	Bowser Tow Parts	3754-43710	Transfer	9.21	46.03	55.24
Cllr G Fricker	Hugin Celebration	88067	Transfer	4.33	21.66	25.99
Boxgreen Landscapes Ltd	Meadow Mow - June	8918	Transfer	14.00	70.00	84.00
Total for Month				127.40	1632.39	1759.79

18/24-25

Planning Applications

FH/TH/24/0611 15 Mount Green Avenue (erection of front porch, roof extension, single storey rear extension)

F/TH/24/0034 Richborough Energy Park (battery storage scheme, retrospective)

19/24-25

Current Topics

Ongoing review of Council procedures

S106 play area equipment

Commemorative plaque

Siting of container

20/24-25

Clerk's Reports

The Clerk to report on any matters that may have arisen since the despatch of this agenda.

21/24-25

Correspondence Received

Resident – concern for new trees Earlsmead Crescent green; monitoring

22/24-25

Public Questions - no decisions made